

DRAFT Minutes
CDBG Advisory Board
February 9, 2021 6:00 - 9:00 pm

Remote Zoom Meeting:

<https://us02web.zoom.us/j/84470969234?pwd=S0JjNzAxYTUyZWtUXNlSFFlNG5sUT09>

Advisory Board Members:

Rebecca Roman Ward One
Lisa Cannon Ward Two
Charlie Giannoni Ward Three
Alex Farrell Ward Four
Nancy Stetson Ward Five
Caroline Hauser Ward Six
Maricela Constantino Ward Seven
Hannah King Ward Eight
Jane Helmstetter State of Vermont

Staff: CEDO Acting Director, Katie Kinstedt

CEDO, Marcella Gange

CEDO, Christine Curtis

1. Welcome Meeting start 6.15pm
2. Introductions: Advisory Board members and CEDO Staff
3. Welcome and Introduction to the CDBG Process: Katie Kinstedt Acting Director CEDO
Consolidated Plan - Goals and Objectives KK
Need/Poverty Impact KK
4. Ground Rules description Marcella Gange
5. CDBG Overview MG
6. Evaluation Criteria – Orientation MG
7. Break
8. Allocation Process Overview MG
Meeting/Work Schedule: Public Service and Development Applications MG
Step One: Questions About the Applications, Conflicts and *Ex Parte* Contacts MG
Step Two: Rating the Applications and Balancing Your Budget MG
Allocations Process: How Decisions Are Made
9. Contents of the Virtual Notebook MG

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

10. Review Assignment for Next Meeting

11. Public Comment - none

12. Adjourn – 8:00pm

Please contact mgange@burlingtonvt.gov or ccurtis@burlingtonvt.gov with questions.

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